Syllabus

Omnixx Force End User Training

Duration: 3 Hours

Objective: Upon completion of the course students will be able to use the Omnixx Force application to create and transmit law enforcement messages, and to retrieve and respond to logged messages.

I. Introduction
   a. Logon and lost logon credentials
   b. Home page
   c. User Options
II. Message Transactions
   a. Transaction Forms – locating
   b. Workspace settings
   c. Using Transaction Forms
III. Sending Queries Using Macros
   a. Creating and Editing Macros
   b. Sending Queries Using Macros
IV. Messages
   a. Inbox
   b. Viewing and Handling Messages
   c. Hit Messages
   d. Message Casting
   e. Sent Items
   f. Bookmark items
V. Message History Log